



Required Document List for Digital Signature

Individual

1. Applicant Pan Card
2. Aadhar Card
3. Aadhaar Linked Mobile Number
4. Email id
5. Applicant Passport size Photo (if the mobile number not registered with Aadhaar)

*Note: If Mobile number is not linked to Aadhaar number then applicant need to show the original pan card & Address proof documents in video.



Proprietorship Firm

1. Applicant photo
2. Pan Card Copy
3. Latest GST 3B / Bank Statement (Not older than 3 Months)
4. IEC Certificate (Only for DGFT)
5. Mail id & Mobile Number
6. Authorization Letter(If Applicant is not a Proprietor)

*Note: Applicant need to show the original pan card in video.

Authorisation Letter - [Click here](#)



Partnership Firm/ LLP

1. Applicant photo
2. Pan copy
3. Latest GST 3B / Bank Statement (Not older than 3 Months)
4. Partnership Deed
5. Authorized signatory letter
6. Authorized Person (2nd Partner) pan copy
7. IEC Certificate (Only for DGFT)
8. Mail id & Mobile Number

***Note:** Applicant need to show the original pan card, Authorized signatory letter, (IEC certificate only for DGFT DSC) in video. All document should be attested by self with company seal.

Authorisation Letter - [Click here](#)



Private Limited / Limited Company

1. Applicant photo
2. Pan copy
3. Latest GST 3B / Bank Statement (Not older than 3 Months)
4. Authorized Signatory Letter / Board Resolution
5. List of Directors
6. Authorized Person (2nd Director) pan copy
7. IEC Certificate (Only for DGFT)
8. Mail id & Mobile Number

***Note:** 1) Applicant need to show the original pan card, Authorization Letter, (IEC certificate only for DGFT DSC) in video. All document should be attested by self with company seal.

2) Board Resolutions is mandatory, if applicant is not a Director

Authorisation Letter - [Click here](#)



1. Applicant photo
2. Pan copy
3. Latest GST 3B / Bank Statement (Not older than 3 Months)
4. Signatory list
5. Authorized signatory letter
6. Authorized (2nd Director) pan copy
7. IEC Certificate (Only for DGFT)
8. Mail id & Mobile Number

**Note: Applicant need to show the original pan card, Authorized signatory letter, (IEC certificate only for DGFT DSC) in video. All document should be attested by self with company seal.*

Authorisation Letter - [Click here](#)



NGO/TRUST

1. Applicant photo
2. Pan copy
3. Latest GST 3B / Bank Statement (Not older than 3 Months)
4. Trust Deed
5. Authorized signatory letter
6. Authorized (2nd Director) pan copy
7. Mail id & Mobile Number

*Note: Applicant need to show the original pan card, Authorized signatory letter, (IEC certificate only for DGFT DSC) in video. All document should be attested by self with company seal.

Authorisation Letter - [Click here](#)